

**IMPORTANT INFORMATION REGARDING  
FILING A CHILD SUPPORT MODIFICATION  
REQUEST –PLEASE READ AND FOLLOW  
DIRECTIONS CAREFULLY!**

1. The Marshall County Attorney's Office DOES NOT, in any capacity, represent you in this matter. We have merely provided you with a form to fill out if you choose to do so.
2. A Court will in almost all circumstances DENY a motion to modify a child support obligation unless the income amounts have changed to the point where the existing obligation would be increased or decreased by 15% or greater.
3. If you file a motion to modify, it is YOUR RESPONSIBILITY to gather and provide proof to the Court in support of your motion.
4. If you file a motion to modify and the Court believes your motion was filed in bad faith or that there was no basis for filing the motion, the Court can impose SANCTIONS upon you, which could include MONETARY FINES.
5. If you file a motion to modify, it is YOUR RESPONSIBILITY to get a date and time for your motion to be heard from the Marshall County Family Court. (270-527-2611)
6. If you file a motion to modify, it is YOUR RESPONSIBILITY to include with your motion ALL of the following attachments:
  - A. A fully completed child support guideline worksheet; (see blank form enclosed.)
  - B. Copies of your last 3 pay stubs OR, if self-employed, written proof of your current income;
  - C. Written documentation of all year-to-date income from all sources;
  - D. Copy of most recently filed federal AND state income tax returns;
  - E. Written documentation of cost of health insurance for the child(ren) involved and cost of daycare expenses.
7. If you file a motion to modify, it is YOUR RESPONSIBILITY to serve a copy of your motion, along with all of the other documentation (pay stubs, tax returns, etc.) on the Marshall County Attorney's Office and the opposing party AT LEAST Ten (10) days before the date of the hearing.

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8. Your original motion must be filed in the Marshall Circuit Court Clerk's Office.  
(same place driver's license are issued)
  9. Once again, you must understand that the Marshall County Attorney's Office  
DOES NOT represent you, and in some cases this office may appear and oppose  
(ask the Court to deny) your motion to modify.
  10. YOUR FAILURE TO FOLLOW THESE DIRECTIONS CAN, AND MOST  
LIKELY WILL, RESULT IN THE COURT NOT CONSIDERING OR  
HEARING YOUR CASE!

COMMONWEALTH OF KENTUCKY  
MARSHALL FAMILY COURT  
CASE NO. \_\_\_\_\_

\_\_\_\_\_  
PETITIONER

v.

\_\_\_\_\_  
RESPONDENT

**MOTION TO REVIEW/MODIFY CHILD SUPPORT OBLIGATION**

My name is \_\_\_\_\_, and I am pro se requesting the Court to Review and/or Modify my child support obligation. My current child support obligation is set at \$\_\_\_\_\_ per month. The basis for my request to modify is based upon the following circumstances:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
SIGNATURE

**NOTICE**

Please take Notice that the foregoing will be heard on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, at the hour of \_\_\_\_\_, in the Marshall Family Court. You must file with the court, at least 24 hours prior to the time of the hearing, a completed child support guidelines worksheet and copies of your last three pay stubs or, if self employed, proof of your current income.

\_\_\_\_\_  
SIGNATURE

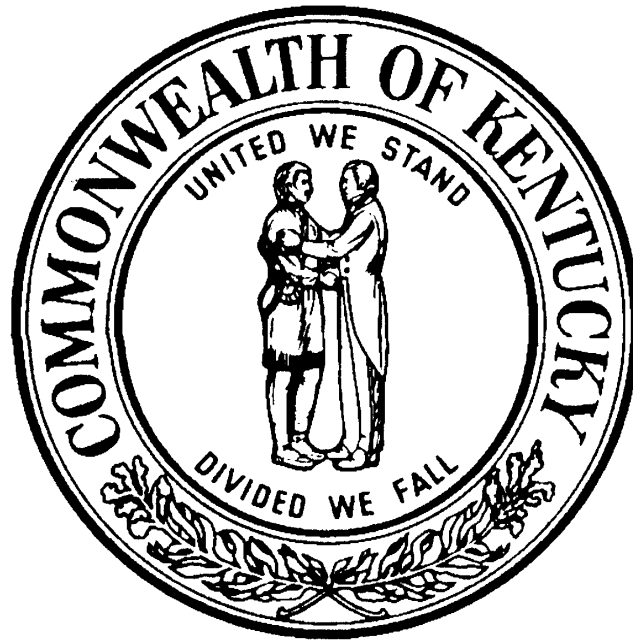
CERTIFICATE OF SERVICE

I hereby certify that a copy of the foregoing was sent to the Marshall County Attorney's Office at 80 Judicial Drive, Unit #130, Benton, Kentucky 42025 and to the opposing party in this action at \_\_\_\_\_, on this the \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
SIGNATURE

# COMMONWEALTH OF KENTUCKY

## WORKSHEET FOR MONTHLY CHILD SUPPORT OBLIGATION



## INSTRUCTIONS FOR USE

1. Enter each parent's gross monthly income [KRS 403.212(2)(a) through (d)]. Column A for custodial parent and Column B for noncustodial parent.
2. Enter the amount actually paid for court ordered maintenance for prior spouse(s) plus the amount of maintenance ordered in the current proceeding [KRS 403.212(2)(g)(1)] in the appropriate columns..
3. For each column, as appropriate, enter the amount of child support that is:
  - a. paid pursuant to a court/administrative order for prior-born children [KRS 403.212(2)(g)(2)];
  - b. paid, but not pursuant to a court/administrative order, for prior-born children for whom the parent is legally responsible [KRS 403.212(2)(g)(3)]; and
  - c. imputed for prior-born children residing with the parent [KRS 403.212(2)(g)(3)].
4. Subtract any amounts on lines 2 and 3 from the amounts on line 1, for each column, if the result is less than 0, enter 0.
5. Add the amounts on line 4 in columns A and B to obtain the combined monthly adjusted parental gross income.
6. Divide each of the amounts on line 4A and 4B by the total amount on line 5C. Enter the percentages. [NOTE: If the noncustodial parent (NCP) has 100% of the combined monthly adjusted parental gross income, use the CS-71.1 to calculate the child support obligation. KRS 403.211(7)(b) provides a reduction in gross income for the entire amount of health insurance premiums incurred for the child(ren) when a parent has 100% of the combined monthly adjusted parental gross income.]
7. Determine the base support obligation by referring to the Guidelines Table at the end of the form, using the combined monthly adjusted parental gross income as entered on line 5C and the number of children for whom the parents share a joint legal responsibility [KRS 403.212(7)].
8. Enter the monthly payment for child care costs [KRS 403.211(6)].
9. Enter the monthly payment for the child(ren)'s health insurance premium or cash medical support [KRS 403.211(7)(a)].
10. Add lines 7, 8 and 9 in column C. This is the total monthly child support obligation.
11. Multiply line 10C by 6A and 6B for the monthly obligation of each parent. These amounts include each parent's share of child care costs and health insurance premium costs if these costs were included on lines 8C or 9C.
12. If the NCP pays either of the amounts listed on lines 8C or 9C to the provider, enter that amount on line 12. If the NCP pays both of these amounts, add these amounts together and enter the total on line 12B. [NOTE: If the NCP is paying 100 percent of either or both of these costs, then the NCP subtracts this amount from his/her monthly obligation, which reduces the amount he/she pays to the custodial parent (CP). Subtracting 100 percent includes the NCP's percentage of these expenses and also compensates the NCP for paying the CP's percentage of these costs].
13. Subtract line 12B from line 11B and enter the amount. This is the amount the NCP pays to the CP. To calculate a weekly amount, multiply line 13 by 12 and divide by 52.

CASE NAME: \_\_\_\_\_ FILE NUMBER: \_\_\_\_\_  
 COUNTY: \_\_\_\_\_

<b>COMMONWEALTH OF KENTUCKY WORKSHEET FOR MONTHLY CHILD SUPPORT OBLIGATION</b>			
	<b>A. Custodial Parent (CP)</b>	<b>B. Noncustodial Parent (NCP)</b>	<b>C. Both Parents</b>
1. Monthly gross income	\$	\$	
2. Deduction for maintenance payments	\$	\$	
3. Deduction for other child support for prior-born children	\$	\$	
4. Adjusted monthly income	\$	\$	
5. Combined monthly adjusted parental gross income			\$
6. Percentage of combined monthly adjusted parental gross income	%	%	
7. Base monthly support			\$
8. Child care costs			\$
9. Child(ren)'s health insurance premium or cash medical support			\$
10. Total child support obligation			\$
11. <b>Each parent's monthly child support obligation</b>	\$	\$	
12. Subtract child care costs or health insurance premiums paid by NCP to the provider		\$	
13. Amount the NCP pays to the CP		\$	

COMPLETED  
MONTHLY  
ADJUSTED  
PARENTAL  
GROSS  
INCOME

COMBINED  
MONTHLY  
ADJUSTED  
PARENTAL  
GROSS  
INCOME

	ONE CHILD	TWO CHILDREN	THREE	FOUR	FIVE	SIX OR MORE	ONE CHILD	TWO CHILDREN	THREE	FOUR	FIVE	SIX OR MORE	
\$ 0	60	\$ 60	\$ 60	\$ 60	\$ 60	\$ 60	7,300	872	1,300	1,650	1,850	2,007	2,144
100	60	60	60	60	60	60	7,400	879	1,310	1,660	1,855	2,024	2,160
200	70	70	70	70	70	70	7,500	885	1,324	1,670	1,860	2,040	2,170
300	80	80	80	80	80	80	7,600	891	1,338	1,680	1,865	2,053	2,190
400	90	90	90	90	90	90	7,700	896	1,342	1,690	1,870	2,066	2,200
500	100	105	110	115	120	125	7,800	901	1,350	1,700	1,910	2,079	2,220
600	120	125	130	135	140	145	7,900	907	1,359	1,715	1,920	2,093	2,230
700	140	156	161	166	171	176	8,000	912	1,368	1,725	1,925	2,106	2,250
800	160	203	208	213	218	223	8,100	917	1,377	1,735	1,935	2,119	2,260
900	180	261	266	271	276	281	8,200	922	1,386	1,745	1,945	2,132	2,280
1,000	195	303	325	329	335	340	8,300	928	1,395	1,755	1,955	2,146	2,290
1,100	212	324	384	389	394	399	8,400	933	1,404	1,765	1,965	2,159	2,310
1,200	229	346	433	446	451	456	8,500	938	1,413	1,775	1,975	2,173	2,320
1,300	246	367	460	504	510	515	8,600	944	1,421	1,785	1,985	2,186	2,340
1,400	262	392	491	554	576	582	8,700	949	1,430	1,795	1,995	2,199	2,350
1,500	277	417	522	588	642	650	8,800	954	1,437	1,805	2,005	2,210	2,360
1,600	293	437	548	618	674	717	8,900	958	1,444	1,815	2,015	2,220	2,370
1,700	308	458	574	647	706	755	9,000	962	1,450	1,825	2,025	2,230	2,380
1,800	322	478	599	675	736	788	9,100	966	1,457	1,835	2,035	2,241	2,390
1,900	336	495	620	699	763	816	9,200	971	1,463	1,845	2,045	2,251	2,400
2,000	350	512	642	723	789	844	9,300	975	1,470	1,855	2,055	2,261	2,410
2,100	364	529	663	747	815	872	9,400	979	1,476	1,865	2,065	2,271	2,430
2,200	376	546	684	771	841	900	9,500	983	1,483	1,875	2,075	2,281	2,440
2,300	389	563	706	795	868	928	9,600	988	1,489	1,885	2,085	2,291	2,450
2,400	401	580	727	819	894	956	9,700	992	1,495	1,895	2,095	2,301	2,460
2,500	413	597	749	843	920	984	9,800	996	1,502	1,905	2,105	2,311	2,470
2,600	424	614	770	867	946	1,012	9,900	1,000	1,508	1,915	2,115	2,321	2,480
2,700	435	630	790	889	970	1,038	10,000	1,005	1,515	1,925	2,125	2,331	2,490
2,800	445	645	809	911	994	1,064	10,100	1,010	1,521	1,935	2,135	2,341	2,500
2,900	455	662	829	934	1,019	1,090	10,200	1,015	1,528	1,945	2,145	2,351	2,510
3,000	465	677	849	956	1,043	1,116	10,300	1,020	1,534	1,955	2,155	2,361	2,520
3,100	475	693	868	978	1,067	1,142	10,400	1,025	1,541	1,965	2,165	2,371	2,530
3,200	485	709	888	1,001	1,092	1,168	10,500	1,030	1,548	1,975	2,175	2,381	2,540
3,300	495	725	908	1,023	1,116	1,194	10,600	1,035	1,554	1,985	2,185	2,391	2,550
3,400	506	741	928	1,045	1,140	1,220	10,700	1,040	1,561	1,995	2,195	2,401	2,560
3,500	516	757	947	1,067	1,164	1,246	10,800	1,045	1,567	2,005	2,205	2,411	2,570
3,600	526	773	967	1,090	1,189	1,272	10,900	1,050	1,574	2,015	2,215	2,421	2,580
3,700	536	790	988	1,113	1,215	1,299	11,000	1,055	1,581	2,025	2,225	2,431	2,590
3,800	548	808	1,011	1,139	1,243	1,329	11,100	1,060	1,588	2,035	2,235	2,441	2,600
3,900	559	826	1,033	1,164	1,270	1,359	11,200	1,065	1,595	2,045	2,245	2,451	2,610
4,000	571	844	1,056	1,190	1,298	1,388	11,300	1,070	1,602	2,055	2,255	2,461	2,620
4,100	580	852	1,078	1,215	1,326	1,418	11,400	1,075	1,609	2,065	2,265	2,471	2,630
4,200	592	880	1,101	1,240	1,353	1,448	11,500	1,080	1,616	2,075	2,275	2,481	2,640
4,300	603	898	1,123	1,266	1,381	1,477	11,600	1,085	1,623	2,085	2,285	2,491	2,650
4,400	615	916	1,145	1,291	1,409	1,507	11,700	1,090	1,630	2,095	2,295	2,501	2,660
4,500	626	933	1,161	1,316	1,435	1,535	11,800	1,095	1,637	2,105	2,305	2,511	2,670
4,600	636	949	1,181	1,338	1,459	1,561	11,900	1,100	1,644	2,115	2,315	2,521	2,680
4,700	647	964	1,200	1,360	1,483	1,586	12,000	1,105	1,651	2,125	2,325	2,531	2,690
4,800	657	980	1,220	1,381	1,507	1,612	12,100	1,110	1,658	2,135	2,335	2,541	2,700
4,900	667	995	1,239	1,403	1,531	1,637	12,200	1,115	1,665	2,145	2,345	2,551	2,710
5,000	676	1,010	1,257	1,424	1,554	1,661	12,300	1,120	1,672	2,155	2,355	2,561	2,720
5,100	686	1,025	1,275	1,444	1,576	1,685	12,400	1,125	1,679	2,165	2,365	2,571	2,730
5,200	695	1,039	1,294	1,465	1,599	1,709	12,500	1,130	1,686	2,175	2,375	2,581	2,740
5,300	705	1,054	1,312	1,486	1,621	1,733	12,600	1,135	1,693	2,185	2,385	2,591	2,750
5,400	714	1,069	1,330	1,506	1,644	1,757	12,700	1,140	1,700	2,195	2,395	2,601	2,760
5,500	724	1,083	1,348	1,527	1,666	1,781	12,800	1,145	1,707	2,205	2,405	2,611	2,770
5,600	733	1,098	1,367	1,548	1,689	1,805	12,900	1,150	1,714	2,215	2,415	2,621	2,780
5,700	743	1,113	1,385	1,568	1,712	1,829	13,000	1,155	1,721	2,225	2,425	2,631	2,790
5,800	753	1,127	1,403	1,589	1,734	1,853	13,100	1,160	1,728	2,235	2,435	2,641	2,800
5,900	762	1,142	1,421	1,610	1,757	1,877	13,200	1,165	1,735	2,245	2,445	2,651	2,810
6,000	772	1,157	1,440	1,630	1,779	1,901	13,300	1,170	1,742	2,255	2,455	2,661	2,820
6,100	781	1,171	1,458	1,651	1,802	1,926	13,400	1,175	1,749	2,265	2,465	2,671	2,830
6,200	791	1,186	1,476	1,672	1,824	1,950	13,500	1,180	1,756	2,275	2,475	2,681	2,840
6,300	800	1,198	1,498	1,690	1,844	1,970	13,600	1,185	1,763	2,285	2,485	2,691	2,850
6,400	808	1,209	1,511	1,705	1,860	1,988	13,700	1,190	1,770	2,295	2,495	2,701	2,860
6,500	816	1,219	1,524	1,720	1,876	2,005	13,800	1,195	1,777	2,305	2,505	2,711	2,870
6,600	823	1,230	1,538	1,735	1,893	2,023	13,900	1,200	1,784	2,315	2,515	2,721	2,880
6,700	830	1,240	1,551	1,750	1,909	2,040	14,000	1,205	1,791	2,325	2,525	2,731	2,890
6,800	837	1,251	1,564	1,764	1,925	2,058	14,100	1,210	1,798	2,335	2,535	2,741	2,900
6,900	844	1,261	1,577	1,779	1,942	2,075	14,200	1,215	1,805	2,345	2,545	2,751	2,910
7,000	851	1,272	1,591	1,794	1,958	2,093	14,300	1,220	1,812	2,355	2,555	2,761	2,920
7,100	858	1,282	1,604	1,809	1,975	2,110	14,400	1,225	1,819	2,365	2,565	2,771	2,930
7,200	865	1,293	1,617	1,824	1,991	2,127	14,500	1,230	1,826	2,375	2,575	2,781	2,940