



Special Project Department

Below is the addition that I am requesting;

Callout Policy for Special Project Department

During an emergency event, when the Special Project Manager or Dispatch calls out a Special Project employee to work outside normal worktime hours, the employee shall be paid overtime at time and a half for all hours earned, with a minimum of four (4) hours earned for each call out. This shall apply notwithstanding the fact that the employee may have utilized a sick or vacation day during that particular week.

Special Project Manager

Date

Judge Executive's Signature

Date

Date Implemented