



August 14, 2018

Hon. Kevin Neal, Judge Executive
Marshall County Fiscal Court
1101 Main Street
Benton, KY 42025

**RE: Rivercrest Engineering - Professional Services Agreement Renewal
Marshall County Fiscal Court
Marshall County, Kentucky**

Judge Neal:

When we established our Rivercrest Engineering Inc. – Marshall County Fiscal Court Professional Services Agreement in March of 2016, the initial term was established to be a renewable two (2) year period. The agreement language in paragraph 1.01.A stipulates, *"The term of this Agreement is two years. Thereafter, the Agreement can be renewed annually on its anniversary indefinitely, with unit price fee adjustments negotiated during the renewal process."* For this renewal period, Rivercrest's unit price fees are acceptable without change. We know of no other Agreement modifications or language updates that are warranted at this time.

In no way does this Agreement limit the Fiscal Court from soliciting engineering services from others or create an exclusive relationship between our organizations. This Agreement simply reflects the way we conduct business together.

If the Fiscal Court is agreeable to extending our Professional Services Agreement, we suggest an extension to March 1, 2020. Our signatures below will suffice for our renewal purposes. If the Fiscal Court needs additional documentation or prefers to draft a letter authorizing this Agreement renewal, that will be fine with us as well.

Sincerely,
RIVERCREST ENGINEERING, INC.

APPROVED Renewal to March 1, 2020

A handwritten signature in black ink, appearing to read 'R. Brian Flynn'.

R. Brian Flynn, P.E.
Principal

A handwritten signature in black ink, appearing to read 'Kevin Neal'.

Kevin Neal, Judge Executive
Marshall County Fiscal Court

RC File – Marshall Co Fiscal Court