

January 3, 2019

Hon. Kevin Neal – Judge Executive Marshall County Fiscal Court 1101 Main Street Benton, KY 42025

RE: Murtco Utility Services, LLC Application for Payment No. 5
Recommendation for Payment
Draffenville Sewer Expansion Phases 1-3
Draffenville, Marshall County, Kentucky

Judge Neal,

We have received and reviewed the fifth application for payment from Murtco Utility Services, LLC (Murtco) on the sewer expansion project in Draffenville. Following our review, we concur with the quantities shown and the amount invoiced. We recommend that payment be issued to Murtco in the amount indicated on the application as \$238,581.32, for the work completed and materials stored through December 30, 2018. This includes a 10% retainage.

To date, Murtco has installed the following items:

- a) Main Lift Station No. 1 wet well and valve vault structures,
- b) Lift Station No. 2 Steeplechase, including electrical controls,
- c) Partial Sewer Line A gravity sewer main from the main lift station out to U.S. 641 and up the hill to near Stonebridge,
- d) Sewer Line C gravity sewer main from Steeplechase lift station south to Billy Watkins Road
- e) Partial Sewer Line F gravity sewer main from Steeplechase lift station north towards Draffen Floor Covering,
- f) Partial Sewer Line H gravity sewer main from main lift station across US 641 to MCHS property and across the property, east to a point near the school tennis courts,
- g) Force Main A installed approximately 55% of the force main piping from the treatment plant back to near Billy Watkins Road.

Based upon our review of the work, the contractor is staffing the project appropriately, and the workmanship has been satisfactory.

One copy of Murtco's application for payment is attached to this letter for your reference. Also included, are

- a) Copies of Rivercrest's December invoices for engineering and loan admin services (for approval)
- b) KIA Funding "Exhibit B" Draw Request Form (requires signature)

c) Change Order No. 2 – This includes the addition of a pay item for 10-inch SDR-26 PVC sewer installations 0-10 feet deep. The original bid form included only 10-15 feet deep installations; therefore, a new pay item was required. (requires signature)

Upon your approval, please return a scanned copy of the executed KIA draw request and Change Order forms to me so that we may process these payments through the Division of Water and KIA Loan processes. If you have any questions, or wish to discuss further, please call me at your convenience.

Sincerely,

Rivercrest Engineering, Inc.

Charles D. McCann II, P.E.

Project Manager

cc: Randy Green, Sanitation District Chairman

Rivercrest Job No. 17009-02

## SECTION 00650 CONTRACT CHANGE ORDER

inge Oic	ler No. 2	Date:	3-Jan-19			
-		Project		L COUNTY SANIT	ATION DISTRI	CT SEWER
To:	MURTCO UTILITY SERVICES, LLC	ik a parties	EXPANSI	ON - PHASES 1-3		
	815 ABELL STREET					
	PADUCAH, KENTUCKY 42003	Location:	DRAFFEN	VILLE, KY		
ITEM	DESCRIPTION	UNITS	BID QTY.	UNIT PRICE BID	INSTALLED QTY.	TOTAL ADDITIO
1.	10" SDR-28 PVC Gravity Sewer (15'+ Deep)	l.f.	190	\$68.00	190	
2	10" SDR-26 PVC Gravity Sewer (10-15' Deep)	I.f.	1 000	\$52.00	1,000	\$0 50
3.	10" SDR-35 PVC Gravity Sewer (0-10' Deep)	if	960	\$43.00	960	\$0
4	10" RJ/PVC Gravity Sewer (w/in Encasement)	it	435	\$42.00	435	\$0
5	8" SDR-26 PVC Gravity Sewer (10-15' Deep)	1.f.	1,625	\$46.00	1,625	\$0
6.	8" SDR-35 PVC Gravity Sewer (0-10' Deep)	1.f.	6,365	\$38.00	6,365	\$0
7.	8" RJ/PVC Gravity Sewer (w/in Encasement)	1.1.	705	\$35.00	705	\$0
8	8" DR-11 HDPE Force Main (Trench)	1.6	5,910	\$36,00	5,910	\$0
9	8" DR-11 HDPE Force Main (HDD)	I.f.	980	\$57.00	980	\$0
10	2" DR-11 HDPE Force Main (Trench)	l.f.	60	\$12.00	60	\$0
11.	6" PVC Service Lateral	I.f.	760	\$46,00	760	\$0
12.	20" Steel Encasement (Bore & Jack)	1.1.	240	\$370.00	240	\$0
14	20" Steel Encasement (Stream Crossing)	I.f.	100	\$100.00	100	\$0
15.	16" Steel Encasement (Bore & Jack - 8" Sewer) 4" Diameter Precast Concrete Manhole (15'+ Deep)	L	620	\$385 00	620	\$0
16.	4' Diameter Precast Concrete Manhole (15+ Deep) 4' Diameter Precast Concrete Manhole (10-15' Deep)	each	1	\$4,875.00	1	\$0
17.	4' Diameter Precast Conc. Drop Manhole (10-15' Deep)	each	17	\$4,060.00	17	\$0
18	4' Diameter Precast Concrete Manhole (4-10' Deep)	each	3	\$6,890.00	3	\$0
19	4' Diameter Precast Conc. Drop Manhole (4-10' Deep)	each	33	\$3,500.00	33	\$0
20.	2" Air Release Valve & Vault	each	1 6	\$5,615.00 \$4,370.00	6	\$0
21.	Cleanout Assembly	each	39	\$750.00	39	\$0 \$0
22	Core Drill Existing Wet Well/Manhole	sum	2	\$1,210.00	2	\$0
23.	Reconnect Existing Sewer Service	each	1	\$1,200.00	1	\$0
24.	Tie Existing Sewer to Proposed Manhole	each	1	\$1,150.00	1	\$0
25.	Class III Channel Lining (w/ Geotextile Fabric)	s.y.	330	\$44.00	330	\$0
26_	Landscaping & Seeding	I. sum	1	\$110,370.00	1	\$0
27.	Select Fill	tons	2,355	\$21,00	2,355	\$0
28	Concrete Class B Thrustblocking	C.Y.	6	\$150.00	6	\$0
29.	Concrete Driveway Replacement	s.y.	20	\$64.00	20	\$0
30.	Asphalt Driveway/Roadway Replacement	tons	146	\$195.00	146	\$0
31.	Clearing & Grubbing	Lsum	1	\$33,545.00	1	\$0
32a	MCHS LS No. 1 - 270gpm Duplex Lift Station	I. sum	1	\$205,890.00	1	\$0
32b	MCHS LS No. 1 - Electrical (Includes Generator)	I. sum	1	\$69,350.00		
32c	MCHS LS No. 1 - Site Grading, DGA, Culvert & Riprap	l. sum	1 1	The second secon	1	\$0
32d	MCHS LS No. 1 - Site Fencing & Gate			\$14,910.00	1	\$0
33a	Steeple Chase LS No. 2 - 50gpm Duplex Lift Station	Lsum	1 1	\$14,210.00	1	\$0
33b	Steeple Chase LS No. 2 - Sugpm Duplex Lift Station	I. sum	1	\$45,925.00	1	\$0
33c		I. sum	1	\$20,300.00	1	\$0
33d	Steeple Chase LS No. 2 - Site Grading & DGA	Lsum	1	\$3,560.00	1	\$0
34	Steeple Chase LS No. 2 - Site Fencing & Gate	l sum	1	\$8,480.00	1	\$0
-	Mobilization/Demobilization	l. sum	1	\$7,850.00	1	\$0
35	Bonds & Insurance	I, sum	1	\$52,980.00	1	\$0
36	Erosion & Sediment Control	l sum	1	\$42,280.00	1	\$0
0 01	24" CMP Upgrade	1.sum	1	\$1,150.00	1	\$0
0 02	MCHS LS No. 1 - Pump & Control Material Changes	f.sum	1	\$5,230.00	1	\$0
O 03	Steeple Chase LS No. 2 - Pump & Control Material Changes	Lsum	1	\$8,550.00	1	\$0
O 04	Steeple Chase LS No. 2 - Pump & Control Material Changes	i f.	0	\$46.00	813	\$37,398
			A Ballin	Net Increase	in Contract Price	\$37,398
		тс	TAL CONTR	ACT PRICE BEFORE		
		TOTA	L CONTRA	CT PRICE AFTER	THIS CHANGE	\$ 2,160,088

The time provided for completion of the contract is to remain unchanged. This document shall become an amendment to the contract and all provisions of the contract will apply thereto.

Recommended by	Date:	1/3/2019
Accepted by: MURTCO UTILITY SERVICES, LLC	Date: 1/3	/19
Approved by: MARSHALL CO. FISCAL COURT	Date:	/19

APPLICATION AND CERTIFICATION	ATION FOR PAYMENT	AIA DOCUMENT G702 PAGE ONE OF 1	
OWNER: MARSHALL CO. SANITATION DRAFFENVILLE SEWER		APPLICATION NO 5 Distribution to:	
FROM CONTRACTOR: MURTCO UTILITY SERVICES, LLC 815 Abell Street	Y SERVICES, LLC		
Paducah, KY 42003 CONTRACT FOR:		PROJECT NOS: A18-04 CONTRACT DATE: 7/26/18	
CONTRACTOR'S APPLICATION FOR PAYMENT Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.	N FOR PAYMENT mnection with the Contract.	The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.	
1. ORIGINAL CONTRACT SUM 2. Net change by Change Orders 3. CONTRACT SUM TO DATE (Line I ± 2) 4. TOTAL COMPLETED & STORED TO 4. TOTAL COMPLETED & STORED TO 5. RETAINAGE.	\$ \$ 2,107,760.00 \$ \$ \$ 23,328.00 \$ \$ \$ \$ 2,160,088.00 \$ \$ \$ \$ 1,218,552.59	CONTRACTOR.  By: 19/19	
a. % of Completed Work S (Column D + E on G703) b. % of Stored Material S (Column F on G703) Total Retainage (Lines 5a + 5b or	\$ 121,855.26	State of: KY Subscribed and sworp to before me this 30 day of DEC 2018 Notary Public My Commission experces: 9/19/2022	HELEA VIII
Total in Column I of G703) 6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 3 Total) 7. LESS PREVIOUS CERTIFICATES FOR		ENGINEER'S CERTIFICATE FOR PAYMENT In accordance with the Contract Documents, based on on-site observations and the Buy Incompanies of Brown and the Buy Incompanies to the Owner that to the best of Brown Engineer's knowledge, information and belief the Work has progressed as indicated	NOTAP (A)
PAYMENT (Lune o from prior Certificate) 8. CURRENT PAYMENT DUE 9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	* \$ 238,581,32 238,581,32 1,063,390,67	is entitled to payment of the AMOUNT CERTIFIED.  AMOUNT CERTIFIED  * 238 581.32	BLICAS THE
CHANGE ORDER SUMMARY	ADDITIONS DEDUCTIONS	(Attach explanation if amount certified differs from the amount applied. Initial all figures on t	dimminity of
Total changes approved in previous months by Owner	\$14,930.00	Application and onthe Continuation Sheet that are changed to conform with the amount certified ENGINEER.	1)
Total approved this Month	\$37,398.00	By: Date: 1/3/19	
TOTALS NET CHANGES by Change Order	\$52,328.00	This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without contractor named herein. Issuance, payment and acceptance of payment are without	
0		prejudice to any rights of the Owner of Contractor takes this Contract.	1
AN DOCUMENT ON A APPLICATION AND CERTIFICATION FOR PAYMENT 1992 EDITION AN 61992 Users may obtain validation of this document by requesting a complet Note: Ifems in RED FONT are automatically calculated from th	rd 1982 Edinion, Ala, e1992 requesting a completed AIA Document D401 - C	AN DOCUMENT OND APPLICATION AND CERTIFICATION FOR ANY SIGNATION OF A STATE OF AN OFFICE AND	

MARSHALL COUNTY SANITATION DISTRICT DRAFFENVILLE SEWER EXPANSION PHASES 1-3 EXAMPLE INVOICING SPREADSHEET WITH STORED MATERIALS CALCULATION!

APPLICATION # 5 Dec.18

AMOUNT TO DATE \$12.04.00 \$52.3140.00 \$7.3110.00 \$7.3110.00 \$5.44.412.00 \$54.4412.00 \$54.00 \$54.00 \$53.20.0 OTY INST TO DATE \$10000 MT. AMT \$0.00 \$0.00 \$0.00 \$1.45.24 \$15.339.60 \$38,335.00 \$4.95.00 \$4.95.00 561,789.84 V MTL STORED TO DATE 558 330 INSTALLED THIS MONTH PREVIOUSLY INSTALLED 812,920.00 512,920.00 SAR DO SS2 00 813 10' SIGN-30 PVC Granty Saver 115-12 Decel.
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4	Total Contract Amount with Change Orders	\$2,160,088,00
	Total Stored to Date (Total of Column J)	561,789.84
U	Total Completed & Stored to Date (Column J + Column I.	51,218,552.59
0	Total Retainage (10%)	\$121.855.26
	Amount Paid Previously	\$858,116.01
u	Current Invoice Amount (New C - Items D & E)	\$238,58132
		The second second second

NOTES COLUMN I COLUMN J

THIS VALUE IS CALCULATED USING THE BIO AMOUNT LESS THE AMOUNTS INSTALLE). THIS VALUE IS CALCULATED BASED ON THE STORED AMOUNT SHOWN IN COLUMN I MULTIPLIED BY THE



# **Professional Services Invoice**

Service Provider:

**Rivercrest Engineering Incorporated** 

3519 State Route 440 Hickory, KY 42051 Phone (270) 519-7675 Invoice No.

16

Invoice Date:

January 3, 2019

REI Project No.

17009-02

Client:

Marshall County Fiscal Court

Attn: Kevin Neal, Judge/Executive

1101 Main Street Benton, KY 42025 Project Name:

MC San District

Sanitary Sewer Expansion

Phase 1 Draffenville, KY

Service Dates:

12/1/2018

through

12/28/2018

**Professional Service Invoice Type:** 

Lump Sum & Hourly	321,400.00	
Lump Sum - Des thru Proc	165,400.00	- Approved at 8/2/17 MCFC Meeting
Hourly - Const Eng & Obs	141,000.00	- Approved at 2/20/18 MCFC Meeting
Lump Sum - CM #1 - LStation	15,000.00	- Contract Mod #1 Approved 6/18/18 by Signed Proposal Letter

Task Item No	Service Description	L.S. Amount	Units This Period	Complete to Date	Amount Subtotal
1	Preliminary Evaluation	9,600.00		100%	\$9,600.00
2	Preliminary Design & Survey Coord.	29,900.00		100%	\$29,900.00
3	Final Design & Permitting	42,200.00		100%	\$42,200.00
4	Easement Development & Negotiation	33,900.00		100%	\$33,900.00
5	Procurement Assistance	6,800.00		100%	\$6,800.00
6	Cont Mod #1 - Relocate L Sta and Gravity	15,000.00		100%	\$15,000.00

Subtotal Lump Sum Services	137,400.00		100%	\$137,400.00
L.S. Direct Expenses - Surv/Geo/Elec	43,000.00		100%	\$43,000.00
Construction Phase Services - Hourly T&M				+
Hourly - Tech. Rate	75.00	147.0	632	\$47,362.50
Hourly - Des. Rate	90.00	3.0	20	\$1,800.00
Hourly - PM Rate	115.00	22.0	143	\$16,445.00
Direct Expense - Mileage	0.59	643	3342	\$1,971.78
Approved HRLY Amt. 141,000.00		600	47.9%	\$67,579.28
* Initial Fee Est. based on 32 Week Construction Period				
Amount Earned to Date				\$247,979.28
Less Amount Previously Invoiced				\$233,774.91
Amount Due this Invoice				\$14,204.37

Service fees due for professional services rendered in December 2018 =

\$14,204.37

Payment History (see Page 2):

Invoice No.	Invoice Date	Amount Due	Amount Paid	Date Received	Invoice Age	Cummulative AR
1	September 12, 2017	\$16,235.00	\$16,235.00	1/4/2018	0	\$0.00
2	November 1, 2017	\$42,925.00	\$42,925.00	1/4/2018	0	\$0.00
3	December 5, 2017	\$33,610.00	\$33,610.00	1/4/2018	0	\$0.00
4	January 3, 2018	\$14,020.00	\$14,020.00	2/8/2018	0	\$0.00
5	February 9, 2018	\$11,870.00	\$11,870.00	3/26/2018	0	\$0.00
6	March 5, 2018	\$12,280.00	\$12,280.00	5/29/2018	0	\$0.00
7	April 5, 2018	\$13,560.00	\$13,560.00	4/13/2018	0	\$0.00
8	May 8, 2018	\$9,800.00	\$9,800.00	6/12/2018	0	\$0.00
9	June 7, 2018	\$7,700.00	\$7,700.00	6/20/2018	0	\$0.00
10	July 9, 2018	\$12,400.00	\$12,400.00	8/10/2018	0	\$0.00
11	August 8, 2018	\$6,000.00	\$6,000.00	8/27/2018	0	\$0.00
12	September 4, 2018	\$6,110.54	\$6,110.54	10/4/2018	0	\$0.00
13	October 1, 2018	\$13,987.25	\$13,987.25	12/10/2018	0	\$0.00
14	November 2, 2018	\$20,342.46	\$20,342.46	12/10/2018	0	\$0.00
15	December 3, 2018	\$12,934.66			0	\$12,934.66
16	January 3, 2019	\$14,204.37			0	\$27,139.03



# **Professional Services Invoice**

Service Provider:

**Rivercrest Engineering Incorporated** 

3519 State Route 440 Hickory, KY 42051

Phone (270) 519-7675

Client:

Marshall County Fiscal Court

Attn: Kevin Neal, Judge/Executive

1101 Main Street Benton, KY 42025 Invoice No.

11

Invoice Date:

January 3, 2019

REI Project No.

17014

Project Name:

Marshall Co. Fiscal Court

Loan Administration Assist. San Dist - Sewer Expansion

Draffenville, KY

Service Dates:

12/1/2018

Services Approved at 10/17/17 MCFC Meeting

through

12/28/2018

Professional Service Invoice Type:

Lump Sum

55,000.00

Task Item No	Service Description	L.S. Amount	Units This Period	Complete to Date	Amount Subtotal
1	Preliminary & Design Phase	4,000.00		100%	\$4,000.00
2	Construction Procurement Phase	7,000.00		100%	\$7,000.00
3	Construction Phase	30,000.00	14%	56%	\$16,800.00
4	Project Closeout Phase	12,000.00		0%	\$0.00

Subtotal Lump Sum Servi	ces	53,000.00		52%	\$27,800.00
L.S. Direct Expenses - Rep	orod/Mileage,etc	2,000.00		0%	\$0.00
Hourly Services					
Hourly - Tech. Rate		75.00	0	0	\$0.00
Hourly - Des. Rate		90.00	0	0	\$0.00
Hourly - PM Rate		115.00	0	0	\$0.00
Approved HRLY Amt.	0.00				\$0.00
Amount Earned to Date					\$27,800.00
Less Amount Previously Ir	nvoiced				\$23,600.00
Amount Due this Invoice					\$4,200.00

Service fees due for professional services rendered December 2018 =

\$4,200.00

R. Brian Flynn, PE, President

Payment History (see Page 2):

Invoice No.	Invoice Date	<b>Amount Due</b>	Amount Paid	Date Received	Invoice Age	Cummulative Amount
1	February 9, 2018	\$2,600.00	\$2,600.00	3/26/2018	0	\$0.00
2	March 5, 2018	\$600.00	\$600.00	5/29/2018	0	\$0.00
3	April 5, 2018	\$400.00	\$400.00	4/13/2018	0	\$0.00
4	June 7, 2018	\$750.00	\$750.00	6/20/2018	0	\$0.00
5	July 9, 2018	\$1,050.00	\$1,050.00	8/10/2018	0	\$0.00
6	August 8, 2018	\$5,600.00	\$5,600.00	8/27/2018	0	\$0.00
7	September 4, 2018	\$3,000.00	\$3,000.00	10/4/2018	0	\$0.00
8	October 1, 2018	\$3,300.00	\$3,300.00	12/10/2018	0	\$0.00
9	November 2, 2018	\$2,700.00	\$2,700.00	12/10/2018	0	\$0.00
10	December 3, 2018	\$3,600.00			31	\$3,600.00
11	January 3, 2019	\$4,200.00			0	\$7,800.00

### EXHIBIT B

Decinal Status		On So	hedule	
Project Status:		On ou	rioduic	
Draw Number:			5	
Funds Requested:		\$256,	985.69	
	oject Budget and Exp			
		Expenses (excluding this	Expenses This	Balance Aft
Cost	Project Budget	request)	Request	Draw
Administrative	55,000.00	23,600.00	4,200.00	27,20
Legal				
Land/Appraisals/Easements/Rights of Way	33,900.00	33,900.00		
Relocation Expense				
Planning	9.600.00	9,600.00		
Engineering Fees - Design	93.900.00	93,900.00		
Engineering Fees - Construction	45,000.00	15,445.00	2,800.00	26,75
Engineering Fees - Inspection	96,000.00	37,929.91	11,404.37	46,66
Engineering Fees - Other	43,000.00	43,000.00		
Construction	2,160,088.00	858,116.01	238,581.32	1,063,39
Equipment	2,100,000.00	000,110.01	200,001.02	1,000,00
Contingency	530,500.00			530,50
Other Total senses exceed the project budget, a revised budget in	3,066,988.00	1,115,490.92 approved by the Aut	256,985.69 chority before funds w	1,694,51
Other	3,066,988.00	approved by the Aut	hority before funds w	1,694,51
Other Tota	3,066,988.00 nust be submitted to &	Expenses (excluding this		1,694,51
Other	3,066,988.00 must be submitted to &	approved by the Aut	hority before funds w	1,694,51 viil be released. Balance Af Draw
Other Total roses exceed the project budget, a revised budget representation of the project budget representa	3,066,988.00 must be submitted to & Project Funding Project Budget	Expenses (excluding this request)	hority before funds w Expenses This Request	1,694,51 viil be released. Balance Af Draw
Other Total enses exceed the project budget, a revised budget re  Funding Agency A18-014 Local Funds	3,066,988.00 must be submitted to & Project Funding Project Budget	Expenses (excluding this request)	hority before funds w Expenses This Request	1,694,51 viil be released. Balance Af Draw
Other Total sinses exceed the project budget, a revised budget in  Funding Agency A18-014 Local Funds Funding Source #3	3,066,988.00 must be submitted to & Project Funding Project Budget	Expenses (excluding this request)	hority before funds w Expenses This Request	1,694,51 viil be released. Balance Af Draw
Other Total enses exceed the project budget, a revised budget of the project budget of the pro	3,066,988.00 must be submitted to & Project Funding Project Budget	Expenses (excluding this request)	hority before funds w Expenses This Request	1,694,51 viil be released. Balance Af Draw
Other  Total enses exceed the project budget, a revised budget of  Funding Agency  A18-014  Local Funds Funding Source #3  Funding Source #4  Funding Source #5	3,066,988.00 must be submitted to & Project Funding Project Budget	Expenses (excluding this request)	hority before funds w Expenses This Request	1,694,51 viil be released. Balance Af Draw
Other Total enses exceed the project budget, a revised budget of the project budget of the pro	3,066,988.00 must be submitted to & Project Funding Project Budget	Expenses (excluding this request)	hority before funds w Expenses This Request	1,694,51 viil be released. Balance Af Draw
Other  Tota enses exceed the project budget, a revised budget of  Funding Agency  A18-014  Local Funds Funding Source #3 Funding Source #4 Funding Source #5 Funding Source #6	Project Funding Project Budget 3,066,988.00	Expenses (excluding this request)	hority before funds w Expenses This Request	1,694,51 viil be released. Balance Af Draw 1,694,51
Other  Total enses exceed the project budget, a revised budget of  Funding Agency  A18-014  Local Funds Funding Source #3  Funding Source #4  Funding Source #5  Funding Source #6  Funding Source #7	Project Funding Project Budget 3,066,988.00	Expenses (excluding this request) 1,115,490.92	Expenses This Request 256,985.69	1,694,51 Balance Af Draw 1,694,51
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Project Administrator's Signature

### PROJECT EXPENSES THIS DRAW REQUEST

(Include Invoices for Expenses Listed Below)

Draw #	Budget Line Items	Invoice #	Vendor	Amount
5	Administrative	11	Rivercrest Engineering, Inc	4,200.00
	Engineering Fees - Construction	16	Rivercrest Engineering, Inc	2,800.00
	Engineering Fees - Inspection	1.6	Rivercrest Engineering, Inc	11,404.37
	Construction		Murtos Utility Services, LI	238,581.32

# Marshall County Sanitation District Draffenville Sewer Expansion Phase 1 thru 3 Progress Meeting Agenda 2:00 pm - Friday, January 4, 2019

	INTRODUCTION
I.	INTRODUCTION

A.	Project	Owner -	Marshall	County	Sanitation	District
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- B. Project Engineer Rivercrest Engineering
- C. Project Inspection/Observation Rivercrest Engineering
- D. Project Contractor Murtco Utilities Services, LLC

II.	ATTENDEES

A.

B.

C.

D.

E.

#### III. PROJECT TIMELINE

- A. Notice to Proceed Date Start on or before Monday, August 20, 2018
- B. Project Completion 240 calendar days
- C. Liquidated Damages \$500 / day
- Main Lift Station No. 1 wet well and valve vault structures are installed
- E. Lift Station No. 2 Steeplechase, including electrical controls have been installed but not tested
- F. Partial Sewer Line A gravity from the main lift station out to U.S. 641 and up the hill to near Stonebridge
- G. Sewer Line C gravity sewer main from Steeplechase lift station south to Billy Watkins Road has been installed
- H. Sewer Line F gravity, Steeplechase lift station north towards Draffen Floor Covering is nearing completion
- I. Sewer Line H gravity, main lift station across US 641 to MCHS property and across the property, east to a point near the school tennis courts
- J. Force Main A approximately 55% complete from the treatment plant back to near Billy Watkins Road.
- K. Murtco's anticipated schedule and/or work plan for next month:
  - 1.
  - 2.
  - 3.
- L. Estimated Percent Complete as of January 4<sup>th</sup> \_\_\_\_\_

#### IV. DISCUSSION ITEMS

- A. Discuss contractor's plans/schedule for completing bores on Line A and Line H
- B. Schedule for repair of Sewer Line A at Lift Station No. 1 site
- C. Construction of Sewer Line I to MCHS treatment facility
  - Discuss/coordinate with MCHS on completion or deletion of this line from the contract

#### V. CONSTRUCTION ITEMS

- A. Maintenance of Traffic Proper traffic control and signage must be in place when working near roadway. Flagger signs are being placed along US 641 during ingress & egress of heavy equipment. Remove when not needed. – traffic control has been satisfactory to date.
- B. Verify existing utility locations/depths ahead of boring operations, gravity sewer, and force main installations.
  - 1. This continues to go well.
- C. Backfill driveway crossings with mechanically compacted DGA. It is the Contractor's responsibility to maintain DGA areas and address settlement through winter months until paving work can be completed and/or contract warranty period is complete.
- D. The Owner and Engineer will expect the project areas to be kept in a clean orderly manner. We have not been made aware of any complaints to date.
- E. Construction practices must be in accordance with all OSHA regulations.
- F. Maintain silt fencing and straw bale ditch checks.
- G. As-Built Drawings must be kept up to date and verified by the Owner prior to issuance of periodic partial payment requests Review Contractor's Drawings.

#### VI. TESTING AND INSPECTION

- A. Rivercrest will continue to provide field inspection services for the project, logging daily progress, preparing inspection reports, collecting photos, assisting with measurements for as-builts, assisting with interpretation of plans/specs, and coordination with engineer and owner.
- B. Contractor's plan for gravity sewer and manhole testing will continue based on weather days

#### VII. PROJECT PLAN REVIEW

- A. Plan Review (as needed)
- B. Spec Review (as needed)

#### VIII. ADDITIONAL DISCUSSION