

**RESOLUTION OF MARSHALL COUNTY BOARD OF HEALTH
ESTABLISHING PUBLIC HEALTH TAX RATE IN THE YEAR OF 2022,
FOR MARSHALL COUNTY PUBLIC HEALTH TAXING DISTRICT
CREATED BY KRS 212.750**

The Marshall County Board of Health met on the 14th day of April at 5:30 p.m., Benton, Kentucky.

MEMBERS PRESENT:

Joe Ellis
Brian Doss

Larry Jones
Roger Lampkin

Paul Jaco
Ryan Devine

Bradley Albertson

On motion by Paul Jaco duly seconded by Larry Jones and carried, the following resolution was adopted:

WHEREAS, a public health taxing district for Marshall County, Kentucky, was established pursuant to the provisions of KRS 212.750 and;

WHEREAS, the members of the county or city-county board of health are by virtue of their office the governing body of the public health taxing district and are authorized to perform all duties attendant thereto in addition to their duties as members of the county or city-county board of health; and

WHEREAS, the other tax levying authorities within the taxing district have not in the opinion of this Board of Health appropriated an amount sufficient to meet the public health needs of the Marshall County Health Department nor an amount sufficient to meet the standards prescribed by the Cabinet for Health Services,

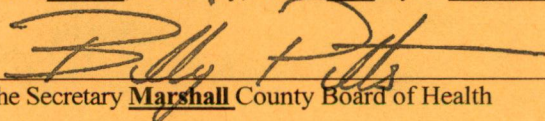
WHEREAS, the Cabinet for Health and Family Services summarily approves all instances where the amount of local appropriation support for the Marshall County Health Department meets the standards prescribed by the Cabinet for Health and Family Services pursuant to the provisions of 902 KAR 8:170 (3)(3),

NOW, THEREFORE, BE IT RESOLVED that there is hereby levied a special ad valorem tax upon all property subject to taxation in Marshall County, Kentucky as provided by KRS 212.755 at the rate of 7.25 cents per \$100 of the assessed valuation of all real property and at the rate of 7.25 cents assessed valuation of all personal property; and at the rate of 7.25 cents per \$100 of the assessed valuation of all motor vehicles in Marshall County as of January 1, 2022. The motor vehicle tax rate will be applicable to calendar year beginning January 1, 2023.

The fiscal court of Marshall County, Kentucky, is hereby requested to levy such tax as set forth in the resolution which shall be in addition to all other county ad valorem taxes and to cause the same to be properly placed upon the tax bills of all taxpayers liable therefore by the proper county officers and to direct the sheriff of County, Kentucky, to collect, receive and remit the proceeds of this levy to the Marshall County Board of Health and to do any and all other things necessary, requisite and proper in the premises.

The secretary is directed to deliver a duly certified copy of this resolution to the fiscal court of Marshall County.
Done at Benton, Kentucky, on the 14th day of , April, 2022.

I, Billy Pitts, Secretary of the Marshall County Board of Health, certify that the foregoing resolution was adopted by said Board and Signed by its members whose names appear thereon at a meeting of said Board of Health at Benton, Kentucky, on the 14th day of April, 2022.


The Secretary Marshall County Board of Health

The Kentucky Cabinet for Health and Family Services, Commissioner for Public Health signature is only required when the requested tax rates listed herein are less than the minimum annual contribution rate set pursuant to 902 KAR 8:170 (3)(3).



Board of Health Meeting
April 14, 2022

MEMBERS PRESENT:

Brian Doss, D.M.D.
Roger Lampkin, Jr., D.P.M.
Paul Jaco, D.V.M.
Bradley Albertson, M.D.
Ryan Devine, Engineer
Larry Jones, J.S.O
Joe Ellis, O.D.

OTHERS PRESENT:

Billy Pitts, Public Health Director
Cathy Thompson, Finance Director
Jason Darnall, County Attorney
Nikki Crass, Admin Secretary

MEMBERS ABSENT:

Kevin Neal, Co. Judge Executive
Blake Wiseman, Pharmacist
Terri Telle, M.D.
Wendy Darnell, RN
Kip Mathis, Consumer

The Marshall County Board of Health met at the health department in Benton, Kentucky on April 14, 2022, at 5:30 p.m. Dr. Joe Ellis called the meeting to order with quorum present. The meeting was previously disclosed to the media and the public under the Open Meeting Laws.

Approval of January 20, 2022, and February 10, 2022, BOH Meeting Minutes

The Board reviewed the minutes from January 20, 2022, regular-called meeting and the February 10, 2022, special-called meeting minutes with no corrections or revisions., Dr. Paul Jaco made a motion to approve the meeting minutes as distributed. The motion was seconded by Dr. Brad Albertson. Motion passed unanimously.

Surplus Medical Equipment

Billy Pitts presented five items of outdated equipment to the Board for donation approval. Equipment included four audiometers and one Titmus vision screener. Jason Darnall asked if the equipment was outdated. Cathy Thompson stated that it was. Jason stated that the health department could not technically give away equipment. Cathy noted that equipment could be given away if it is to a school or a non-profit organization. Jason suggested that if Frankfort approves the decision, the equipment should be put in surplus and then donated to an appropriate agency if not purchased during that process. The Board agreed.

Closed Session

The meeting paused for a closed executive session. All non-essential members left the room. Dr. Brian Doss made the motion to move into executive session. Second by Larry Jones. The motion passed unanimously. Following the executive session Dr. Jaco made the motion to end executive session. Second by Dr. Lampkin. The motion passed unanimously. Dr. Doss made a motion to follow the advice of

Employee Annual Increment/Bonus for FY 23

Nikki Crass presented information regarding annual increments and bonuses for health department staff for FY 2022-2023. She explained that for the past five years, staff had received a 1.5% increment at their annual evaluations, a 2% bonus for anyone who scores a 4, and a 3% bonus for anyone who scores a 5. Nikki proposed to the Board that the annual increment be increased to 2%. She showed how this increase would only raise the salary by \$5,635.50 over the standard increment of the past five years. Nikki informed the Board that an increase would improve employee satisfaction and appreciation. Dr. Jaco remarked that inflation is high at this time. Increasing the annual increment rate is one of the few opportunities the Board has to help reduce the gap between pay and inflation. Dr. Jaco made the motion to approve a 2% annual increment, with a 2% bonus for 4s and 3% bonus for 5s for FY 23. It was seconded by Dr. Doss. The motion passed unanimously.

Onsite Sewage Disposal Permit Fee

Billy informed the Board that Frankfort increased the onsite sewage disposal permit fee. Marshall County Health Department is required to pay Frankfort \$50 for every issued permit. The original fee was \$30. Billy proposed that MCHD increase our current onsite inspection fees by \$20. He explained that this would offset the amount that Frankfort would charge. He also told the Board that Michael Carlson, Environmental Health Director, has a good relationship with the community and believes that those affected by the increase would be acceptable. Dr. Doss commented that a \$20 increase would not increase revenue. Dr. Lampkin motioned to approve a \$20 increase for the onsite sewage disposal permit fee. It was seconded by Dr. Albertson. The motion passed unanimously.

UK Dental Lease Agreement

Billy discussed the UK Dental lease agreement with Board members. The new lease will extend from July 1, 2022, to June 30, 2023. The lease will include a ten percent monthly increase for the monthly payment compared to the current lease. The total monthly lease payment will be \$2,180.75. A 30-day written termination notice clause will also be included in the lease. The lease has not been signed at this time, although representatives from UK Dentistry show intent to complete this. Jason requested that he review the lease along with Kip Mathis. Dr. Doss motioned to approve the lease and proposed changes pending review and approval of Jason Darnall and Kip Mathis. It was seconded by Ryan Devine. The motion passed unanimously.

Document Scanning Sealed Bids

Billy presented the Board with three sealed bids for scanning medical records. The sealed bids were given to Dr. Jaco to open. After opening each of the bids Dr. Albertson discussed which documents would need to be kept as hard copies on site. He stated that this would include records such as vaccination reports. Dr. Doss asked if scanning medical records into a computerized system were necessary. Billy explained that he would like to use the space currently being occupied by medical records to be renovated to expand UK Dental to allow them to have the additional space they need. When comparing the bids, Jason stated that it is essential to ensure that similar components are being evaluated. It seemed as if each bid was offering different components that were dissimilar to the other bids. He suggested that Billy and the Finance Team discuss the bids more in-depth. Ryan Devine mentioned that the resolution of the image of the medical records would also be a crucial factor to consider. Dr. Ellis agreed and appointed Ryan to join the committee to review bids further. Dr. Albertson motioned to send the bids to the Finance Committee to review. It was seconded by Larry Jones. The motion passed unanimously.

and handled each situation well. Dr. Lampkin explained that he would like to see Billy in the community more as Covid restrictions reduce. Overall, Dr. Lampkin stated that he had high praises for Billy and his performance.

Chairman's Report

Dr. Ellis stated that Marshall County Health Department has been doing an excellent job and he expressed his appreciation for all the extra work that staff has been doing to navigate the issues associated with Covid. He also expressed pride in the special celebration of accreditation that occurred in 2021.

Closed Session

The meeting paused for a closed executive personnel session. All non-essential members left the room. Dr. Brian Doss made the motion to move into executive session. Second by Dr. Jaco. The motion passed unanimously. Following the executive session Dr. Doss made the motion to end executive session. Second by Larry Jones. The motion passed unanimously.

2022 Meeting Dates

Remaining Board of Health meeting dates for 2022:

June 23rd

October 27th.

Public Questions or Comments

There were no members of the public available to ask questions or make comments.

Adjourn

Dr. Doss moved to adjourn the meeting. The motion was seconded by Dr. Jaco. Motion passed unanimously.

Attachments

WIC Audit Letter from K. Nicole Nicholas

WIC Audit Response Letter from Joanna Colson

Checking Account Balance Sheet

Marshall County Health Department Comparative Balance Sheet

FY 21-22 Budget Changes

Self-Pay Write Offs

FY 21-22 MCO Write Off's

FY 22-23 Budget

Review of Annual Increment Projections

Correspondence regarding UK Dentistry Lease

Marshall County Public Health Taxing District

FY 22-23 Budget

Full year COVID

Full Year COVID

INCOME

	Tax Rate 7.25		Tax Rate 7.25	Tax Rate 7.25
			Budget	Budget
	Actual YTD FY 20-21	Actual YTD July 2021----March 2022	FY 21-22	FY 22-23
PROPERTY TAXES	\$1,357,417.11	\$1,582,357.96	\$1,333,943.97	\$1,580,000.00
DELIQUENT PROPERTY TAXES	\$160,714.07	\$11,499.55	\$14,833.93	\$13,000.00
TANGIBLE PROPERTY TAXES	\$132,119.36	\$61,953.92	\$140,000.00	\$100,000.00
MOTOR VEHICLE TAXES	\$268,356.40	\$170,875.42	\$201,145.00	\$200,000.00
RAILROAD/FRANCHISE TAXES	\$82,283.49	\$46,405.58	\$75,000.00	\$65,000.00
TELECOMMUNICATION TAXES	\$10,567.62	\$7,992.96	\$8,000.00	\$8,000.00
WATERCRAFT TAXES	\$17,403.71	\$3,102.39	\$10,000.00	\$5,000.00
AIRCRAFT TAXES	\$6.80	\$105.79	\$6.80	\$90.00
UNMINED MINERALS TAXES	\$0.00	\$0.00	\$10.00	\$10.00
	\$2,028,868.56	\$1,884,293.57	\$1,782,939.70	\$1,971,100.00
Other	\$876.05	\$0.00	\$0.00	
INTEREST	\$46,982.51	\$42,725.17	\$43,000.00	\$43,000.00
TOTAL REVENUES	\$2,076,727.12	\$1,927,018.74	\$1,825,939.70	\$2,014,100.00

RECEIPTS AND CASH

Carryover from Prior Fiscal Year	\$3,596,353.11	\$5,170,010.18	\$3,500,000.00	\$6,586,689.92
Transferred from BOH savings				
Property Sold - Calverty City				
Total Other Income	\$3,596,353.11	\$5,170,010.18	\$3,500,000.00	\$6,586,689.92
Total Available (Sum of total receipts, Cash & Total Revenues)	\$5,673,080.23	\$7,097,028.92	\$5,325,939.70	\$8,600,789.92

Appropriations

Operations (Health Department Transfer)	\$501,544.00	\$0.00	\$1,500,000.00	\$508,959.00
Professional Services: Kim Ham, CPA Audit	150.00	\$150.00	150.00	200.00
Advertisement	500.00	\$500.00	500.00	500.00
Other Administrative Expenses				
Other Misc - Safety Grant transferred to Health Department	876.05			
Sherrif Refund		\$30.00		
TOTAL APPROPRIATIONS	\$503,070.05	\$680.00	\$1,500,650.00	\$509,659.00
BALANCE	\$5,170,010.18	\$7,096,348.92	\$3,825,289.70	\$8,091,130.92

4/14/2022